

REGULATIONS OF THE MANAGING COMMITTEE OF THE AMERICAN SCHOOL  
OF CLASSICAL STUDIES AT ATHENS

(as revised by the Managing Committee, October 20, 2017; January 29, 2021;  
February 10, 2022; June 9, 2022)

I. The Vision/Mission of the School

1. Vision

The American School of Classical Studies at Athens strives to maintain and enhance its position as the preeminent center for the study of the Greek world from antiquity to the present day.

2. Mission

The American School of Classical Studies at Athens (ASCSA) advances knowledge of Greece in all periods, as well as other areas of the classical world, by training young scholars, sponsoring and promoting archaeological fieldwork, providing resources for scholarly work, and disseminating research. The ASCSA is also charged by the Hellenic Ministry of Culture and Sports with primary responsibility for all American archaeological research, and seeks to support the investigation, preservation, and presentation of Greece's cultural heritage.

II. The Managing Committee

1. The membership of the Managing Committee is determined and its powers defined by Article X of the By-laws of the Corporation as follows: "X. Of the Managing Committee of the School. There shall be a Managing Committee which, under the general control of the Trustees, shall oversee the teaching and research programs of the School, including academic appointments, provided, however, that any appointment by the Managing Committee of a salaried officer for a longer term than the current year of his/her appointment shall not be valid unless it shall have been authorized by the Trustees or by the Executive Committee of the Trustees. The Managing Committee shall consist of at least one but no more than three voting representatives from each of the cooperating institutions and consortiums who shall be nominated by their institutions and presented by the Committee on Personnel to the Managing Committee for election. At least one representative from each institution must be in active status at that institution. If a member transfers from the institution he/she was elected to represent, he/she may retain membership only if the institution to which he/she transfers is a cooperating institution and if this institution expressly desires him/her to be its representative. An institution may have non-voting members under the following conditions. Representatives who retire from their institutions become non-voting members upon their retirement. A representative may also choose to become a non-voting member of the Managing Committee prior to retirement. The Chair of the Managing Committee may request an institution to appoint a new voting representative to replace an inactive representative; the latter may retain membership with non-voting status. Non-voting members receive distributed materials and are invited to take part in meetings and discussions. In addition, the President and Treasurer of the Corporation shall be members of the Managing Committee *ex officio*.<sup>1</sup> Three representatives of the Alumni Association of the School shall also be members of the Managing Committee, one to be the President of the Alumni Association (who shall be a member *ex officio*) and two to be elected by the Association. The representatives of the Alumni Association need not belong to a cooperating institution or consortium. A representative of the Alumni Association who belongs to a cooperating institution or consortium that already has three voting members of the Managing Committee shall be a voting member of the Managing Committee during his/her term as representative of the Alumni Association. The Managing Committee is empowered further to add to its non-voting membership such individuals as it may deem wise to elect

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<sup>1</sup> Throughout this document, members *ex officio* of the Managing Committee or of its separate standing committees are voting members of said committees unless specifically stated otherwise.

who are officers of the Archaeological Institute of America (AIA), of the American Schools of Oriental Research, of the Classical School maintained by the American Academy in Rome, and of the American Research Institute in Turkey. It may also elect to membership, subject to the confirmation of the Trustees, other persons who have shown special interest in the School. Officers of the School shall be non-voting members *ex officio*. The Managing Committee shall have power to make such regulations for its government as it may deem proper, and its Chair shall be *ex officio* a member of the Corporation."

2. The Managing Committee shall meet twice annually. Normally, these meetings will take place in January, to coincide with the annual meeting of the AIA, when practicable, and early May. The date, time, and venue (in person and/or electronic) for meetings shall be proposed by the Executive Committee for approval by the Managing Committee at least one year in advance. Dates and times of meetings may be changed by a vote of the Executive Committee as needed, in the case of unforeseen events. Special meetings may be called at any time by the Chair. At any meeting of the Managing Committee, the Chair may call for an executive session that only voting members of the Managing Committee are entitled to attend. At any meeting, or for any ballot, thirty (30) voting members of the Committee shall constitute a quorum for business. Voting on matters of substance shall be by institution, one vote for each cooperating institution or consortium. On matters of substance, the Alumni Association shall be considered the same as a cooperating institution and shall have one vote. Matters of substance, as defined by the Chair of the Managing Committee, shall be voted upon only after written notice given at least three weeks in advance of the final vote tally. On such matters of substance members who are non-voting members from cooperating institutions shall have no vote. For matters of substance, an institutional vote shall be taken through an online voting mechanism. The Managing Committee shall elect a representative at large to the Nominating Committee for officers of the Managing Committee.

3. The officers of the Managing Committee shall be a Chair, a Vice-Chair, a Secretary, and whenever the need arises, an Assistant Secretary. The Chair, the Vice-Chair, and the Secretary shall be voting members of the Managing Committee. The Chair of the Managing Committee shall be a member *ex officio* of all standing committees and shall be an official representative of the interests of the School. The Chair of the Managing Committee shall report at least biannually to the Trustees of the School and the Overseers of the Gennadius Library. The term of office for the officers of the Managing Committee shall be five years, normally beginning on June 1 and ending May 31. Officers of the Managing Committee shall normally serve no more than two consecutive terms. A Nominating Committee shall collect recommendations about these positions, including expressions of interest and nominations. It shall interview those candidates it deems viable and consult with others about them; it shall then present a ranked list of candidates for each position to the Executive Committee. The Executive Committee shall forward the name of one candidate for each position to the full Managing Committee, which shall elect its officers.

The Nominating Committee. At the May meeting in an officer's fourth year, a Nominating Committee shall be formed to consider the reappointment of any officer who wishes to seek a second term and to solicit and select candidates for offices that will come open. The Nominating Committee shall consist of four members. At its May meeting in the fourth year of a sitting officer's term, the Managing Committee shall elect a representative at large to the Nominating Committee. The current Chair may, before the meeting, ask the Managing Committee by email for nominations of members for this position. The Committee on Personnel and the Committee on Committees shall each appoint one of their members as their representative to the Nominating Committee, and the Executive Committee shall appoint one of its elected members to serve as a non-voting member of the Nominating Committee. If a member of the Nominating Committee should become a candidate for officer of the Managing Committee, that member shall resign from the Nominating Committee, and the body that appointed that member shall elect or appoint a replacement.

Procedure of the Nominating Committee. Before the May meeting in the fourth year of an officer's term, the officer shall inform the Executive Committee whether or not he/ she wishes to seek another term. At

the May meeting in the fourth year of an officer's term, the members of the Managing Committee shall be invited to provide the Nominating Committee with recommendations about the reappointment of a current officer, if that individual wishes to seek a second term, and to express their own interest in the position or to suggest names of other individuals. This invitation shall also be sent by email to all members of the Managing Committee immediately following the May meeting. The period for making nominations, to be determined by the Nominating Committee, shall be at least one month and not longer than four months. When the period designated for making nominations has ended, the Nominating Committee shall invite the nominees whom they deem viable to submit a letter of interest and a *curriculum vitae*. No later than October 1 in the final year of an officer's term, the Nominating Committee shall develop a short list of candidates for the office in question. The Nominating Committee as a whole shall conduct interviews of these candidates. After obtaining permission from each candidate, the Nominating Committee shall consult with the Chairman and/or President of the Trustees, the Director, and Executive Director, and may wish to consult with other staff and individuals regarding the nominees under consideration. When considering nominations for Vice-Chair and Secretary, the Nominating Committee shall consult with the sitting Chair of the Managing Committee. If a new Chair will be appointed simultaneously, the Nominating Committee shall consult with the nominees for Chair about its nominees for the other officers. The Nominating Committee shall forward its nominations to the Executive Committee by November 1 in the final year of an officer's term. For each position, the Nominating Committee shall give the Executive Committee a ranked list of candidates, together with an explanation of its rationale for the top three. For each nominee (including officers seeking reappointment), the Nominating Committee shall forward to the Executive Committee the candidate's letter of interest and *curriculum vitae* together with a summary of the Nominating Committee's consultations with the Trustees, the Director, and Executive Director, and other staff and individuals.

Procedure of the Executive Committee. Sitting officers seeking reappointment or members of the Executive Committee who become candidates for officer of the Managing Committee shall recuse themselves from the deliberations of the Executive Committee in this matter. If the Executive Committee believes that it does not have enough information about an individual recommended by the Nominating Committee, the Executive Committee may seek such additional information as it deems advisable. After considering the recommendation and the materials provided by the Nominating Committee, the Executive Committee shall elect one nominee for each position to be presented to the Managing Committee. The nominees approved by the Executive Committee shall be presented to the Managing Committee in the materials distributed for the next January meeting. Members of the Managing Committee shall receive the letters of interest and *curricula vitae* of the nominees. Arrangements shall be made for members of the Managing Committee to talk with the candidates at the January meeting of the Managing Committee, when the candidates shall be introduced. The Managing Committee shall vote by institution following the January meeting.

Notwithstanding the foregoing provisions of this Section 3, the following provisions shall apply to the office of Vice-Chair. After the election of a new Chair, or at any other time that the office of Vice-Chair becomes vacant, the Chair shall nominate a Vice-Chair. If this nomination is approved by the Executive Committee, it shall recommend the election of the Vice-Chair to the Managing Committee, which shall vote by institution to elect the Vice-Chair. In the event the Chair cannot serve, is unable to carry out his/her duties, or resigns, the Vice-Chair shall assume the position of interim Chair until the end of the official term or until a special election can be held.

4. There shall be ten standing committees: the Executive Committee, the Committee on Admissions and Fellowships, the Committee on Committees, the Excavation and Survey Committee, the Gennadius Programs Committee, the Committee on Libraries, Archives, and Digital Resources, the Committee on Personnel, the Committee on Publications, the Committee on the Summer Sessions, the Committee on the Wiener Laboratory. The members of the standing committees shall be voting members of the Managing Committee, with the exception of appointees to the Gennadius Programs Committee and the Committee on the Wiener Laboratory and those elected to the latter committee who are not current voting members

of the Managing committee. These individuals shall be non-voting members of the Managing Committee for the period of their term on the Committee on the Wiener Laboratory (see Article II.8 and II.14). The Chair of the Managing Committee shall appoint the Chairs of these committees at his/her discretion. The Chairs of the standing committees shall be asked to attend the regular meetings of the Executive Committee (see II.5) when their committees present issues for discussion or vote. No person shall serve as a voting member of more than one standing committee at any one time; no member of any one of the standing committees shall be eligible to serve again on the same committee for at least one year after leaving that committee; and no cooperating institution shall have more than one representative on any one standing committee at any one time. A committee chair may ask a committee member to resign if that member has not participated in the work of the committee for six months or more. If a committee member has not participated in the work of the committee for a year or more, the Chair of the Managing Committee may remove that member from the committee. Members of standing committees who are not members of the Managing Committee whose membership status changes during their term shall become non-voting members of the Managing Committee for the term of their membership on a standing committee. If a member of a committee does not complete the term of membership, the Chair of the Managing Committee shall appoint a replacement to complete that term.

5. There shall be an Executive Committee, which shall nominate the Officers of the School, and present other ordinary business for consideration of the Managing Committee (the operating budget shall be presented by the Budget Director to the Managing Committee for comments, questions, and discussion). It shall have the power to act upon all matters requiring executive decision during the interval between meetings of the Managing Committee, such action to be reported to the Managing Committee at its next meeting. The Committee shall also appoint one of its members to serve as a non-voting member of the Nominating Committee for the officers of the Managing Committee. The Executive Committee shall consist of the Chair, the Vice Chair, and the Secretary of the Managing Committee, the President of the Corporation, the President of the Alumni Association, all *ex officio*, and of eight additional members of the Managing Committee, two to be elected at each annual meeting, to serve for four years. The Chair and Secretary of the Managing Committee shall be the Chair and Secretary of the Executive Committee. The Executive Committee shall meet shortly before each meeting of the Managing Committee to receive reports from Princeton and Athens and to finalize the agenda of motions for the Managing Committee.

6. The Committee on Admissions and Fellowships shall consist of seven elected members. Each elected member shall serve a four-year term, with one or two members elected each year as needed. When this measure first takes effect (January 30, 2021) one of the two newly added members will serve a two-year term and one will serve a three-year term. Thereafter all members will be elected to four-year terms. It is the Committee's responsibility to solicit questions for the School admissions examinations for Regular Members; draft all four examinations (Archaeology, History, Literature, and Greek Sight Translation); arrange for the administration and grading of the examinations; and decide on the award of membership and fellowships for Regular Members and certain other fellowships for Associate Members.

7. The Committee on Committees shall consist of five elected members. Each elected member shall serve a two-year term, with two or three new members elected each year as needed. No member of the Committee on Committees shall serve on any of the standing committees for the period of one year after leaving this Committee. It is the duty of this Committee to review the membership of the standing committees and to fill any vacancies. There shall be at least two candidates for each vacancy on the standing committees, and the ballot shall include a brief resumé of each candidate. Elections are to be held by ballot in advance of the annual May meeting. The results of the elections shall be announced during the May meetings. The Committee shall also appoint one of its members to serve on the Nominating Committee for officers of the Managing Committee.

8. The Gennadius Programs Committee shall consist of three elected members from the Managing Committee and four appointees representing a wide breadth of fields (arts, music, architecture, literature,

history, archaeology, etc.) across Byzantine through Modern Greece. The appointed members shall ordinarily be recommended to the Chair of the Managing Committee by the Gennadius Programs Committee in consultation with the Director of the Gennadius Library. The Chair of the Committee may be either an elected or an appointed member. Each member shall serve a four-year term, with new members elected or appointed each year as needed. The Director of the School, the Director of the Gennadius Library, and the Doreen Canaday Spitzer Director of the Archives shall ordinarily be invited participants to the Committee's meetings. The Committee shall advise the Director of the School and the Director of the Gennadius Library in long-range planning and program development. When called upon, it shall also assist the Libraries, Archives and Digital Resources Committee on matters relating to the development and curation of the Gennadius Library's collection. The Committee shall select students and faculty leaders for academic programs of the Gennadius Library and shall recommend to the Managing Committee the appointments of Fellowships hosted primarily by the Gennadius Library.

9. The Committee on Libraries, Archives, and Digital Resources shall consist of seven elected members. The Chair of the Committee shall be an elected member. Each elected member shall serve a four-year term, with new members elected each year as needed. The Director of the School, the Head Librarian of the Blegen Library, the Director of the Gennadius Library, the Senior Librarian of the Gennadius Library, the Doreen Canaday Spitzer Director of the Archives, and the Head of the Information Technology Department of the School shall ordinarily be invited participants to the Committee's meetings, along with other members of the Managing Committee, staff, and external experts as needed for the business of the Committee. The Committee shall assist the Director of the School, the Head Librarian of the Blegen Library, the Director of the Gennadius Library, and the Doreen Canaday Spitzer Director of the Archives in long-range planning for the libraries and Archives. It shall also advise on more immediate issues pertaining to library development as well as to preservation and conservation of the existing collection. The Committee also shall advise and assist the School in the development and curation of Digital Resources, in the development of programs related to Digital Scholarship, and in matters relating to other information technology needs of the School. The Committee recommends to the Managing Committee the appointments of the holders of any Fellowships uniquely hosted by the Archives or specifically targeted to supporting Digital Scholarship. When called upon, the Committee shall recommend to the Executive Committee a candidate for the Doreen Canaday Spitzer Director of the Archives.

10. The Committee on Personnel shall consist of five elected members. Each elected member shall serve a five-year term, with one new member elected each year. The Committee on Personnel shall make recommendations to the Executive Committee both concerning the choice of the School's Officers, the Elizabeth A. Whitehead Distinguished Scholars, and members of the Managing Committee, except where noted (II.9, II.11, II.14, II.15); and concerning the reappointment for all term-defined positions except for the standing committees and officers of the Managing Committee. The Committee shall appoint one of its members to serve on the Nominating Committee for officers of the Managing Committee.

Procedure of the Personnel Committee. For the selection of Officers of the School and the Whitehead Distinguished Scholars, the Personnel Committee shall forward a ranked short-list of three candidates to the Executive Committee. The Personnel Committee shall forward the dossiers of each short-listed candidate along with a summary of the committee's assessment and ranking. The assessment should include both pros and cons as well as the reasons for the rank assigned to the candidate. The same procedure is followed by any other committee making a recommendation to the Executive Committee for the selection of an Officer of the School (II.9, II.11, II.14, II.15).

11. The Committee on Publications shall consist of seven elected members. Each elected member shall serve a five-year term, with one new member elected each year. In addition, the Director of Publications and the Editor of *Hesperia* shall ordinarily be invited participants in the Committee's meetings. The Publications Committee considers manuscripts submitted for publication and advises the Director of Publications regarding other matters relating to publications of the School. When called upon, the

Committee recommends to the Executive Committee candidates for Director of Publications and the Editor of *Hesperia*.

12. The Committee on the Summer Sessions shall consist of five elected members. In addition, the two Directors of the upcoming Summer Sessions shall vote on the applicants for the Summer Sessions in the year of their directorships. Each elected member shall serve a four-year term, with one or two new members elected each year as needed. It is the responsibility of the Committee to review all applications for membership in the two Summer Sessions and rank the applicants for purposes of participation and for scholarships. It is also its responsibility to consider applications for Summer Session Directors for the following year, and to recommend candidates to the Executive Committee for vetting before sending them for approval to the Managing Committee.

13. The Excavation and Survey Committee shall consist of five elected members. Each elected member shall serve a five-year term, with one new member elected each year. The Director of the School, the Director of the Agora Excavations, the Director of the Corinth Excavations, and the Director of the Wiener Laboratory shall ordinarily be invited participants at the Committee's meetings. Members of the Committee shall recuse themselves from discussion and voting when proposals in which they are involved are under consideration. The Committee, at its own discretion, may call upon persons other than Committee members as advisors to assist its deliberations. The Committee, in collaboration with the Director of the School, shall establish general guidelines for the conduct of archaeological projects and for the application process for permits for affiliated excavation and survey projects, and shall consider and act upon these applications, and shall make recommendations to the Chair of the Managing Committee for the awarding of these permits.

14. The Committee on the Wiener Laboratory shall consist of three members, at least one of whom is a voting member of the Managing Committee, elected by the Managing Committee. Members of the Managing Committee and members of the School who are not currently voting representatives to the Managing Committee but who have been involved in archaeological projects affiliated with the School, current and past, are eligible to stand for election for these positions. In addition, the Chair of the Managing Committee shall appoint four members with expertise needed for Committee deliberations. The appointed members shall ordinarily be recommended to the Chair of the Managing Committee by the Committee on the Wiener Laboratory in consultation with the Director of the Wiener Laboratory. Of the seven positions on the Committee, four are designated for individuals with expertise in major focal areas of Wiener Laboratory research and capacities [e.g. 1) human skeletal studies, 2) archaeobotany, 3) archaeozoology, and 4) geoarchaeology]. Two positions are designated for individuals with an established record of incorporating the archaeological sciences into their research, as well as a range of chronological periods. One position will be undefined. Designated positions may be filled either by elected or appointed members. The Chair of the Committee may be either an appointed or an elected member. Each elected and appointed member shall serve a five-year term, with new members added each year as needed. The Committee, at its own discretion, may call upon persons other than Committee members as advisors to assist its deliberations. The Director of the Wiener Laboratory, Director of the School, and the Chair of the Trustees Committee on the Wiener Laboratory shall ordinarily be invited participants in the Committee's meetings. Each year the Committee shall recommend to the Managing Committee the appointment of Wiener Laboratory Fellows and Research Associates. When called upon, the Committee shall recommend to the Executive Committee a candidate for the directorship of the Laboratory.

15. Notwithstanding the foregoing provisions of this Article II,  
(a) the Committee on Personnel, in recommending candidates for the position of Director of the School, shall also include one or two Trustees appointed by the President of the Corporation;  
(b) the Committee on Personnel, in recommending candidates for the position of Director of the Excavations of Ancient Corinth or the Director of Excavations of the Athenian Agora, shall also

include two elected members of the Committee on Excavation and Survey as selected by the elected members of that Committee; and

(c) the nomination for the position of Director of the Gennadius Library shall be determined by a committee of three elected members from the Gennadius Programs Committee (selected by the elected members of the Committees), two members of the Committee on Libraries, Archives, and Digital Resources (selected by the elected members of the Committees), the Chair of the Managing Committee, one Trustee appointed by the President of the Corporation and one Overseer of the Gennadius Library appointed by the Chairman of the Overseers of the Gennadius Library. Their nomination is then recommended to the Executive Committee.

### III. Officers of the School

1. The Officers of the School shall be appointed by the Managing Committee without discrimination as to age, sex, sexual orientation, race, color, religion, national or ethnic origin, or disability. Ordinarily they shall be Director, Andrew W. Mellon Professor of Classical Studies, Assistant Director, Director of the Wiener Laboratory, Director of the Gennadius Library, Doreen Canaday Spitzer Director of Archives, Director of the Agora Excavations, Director of the Corinth Excavations, Director of Publications, and such field directors, professors, and other officers as may from time to time be appointed by the Managing Committee. The terms of office of these Officers shall be fixed by the Managing Committee. The Executive Director is also an officer of the School, appointed by the Trustees.

2. The Director shall have general charge of the School and its activities in Greece, carrying out the policies established by the Managing Committee. The Director shall supervise the academic program and the School's excavations and other researches. The Director shall exercise authority in all matters of discipline. The Director, under the authority of the Trustees, shall have charge of the property of the School; shall, with the assistance of the General Manager, supervise its finances in Greece; and shall represent the Trustees of the School in all legal and economic transactions in Greece, being empowered to enter into contracts in the name of the School in accordance with Greek law, and after permission of the Trustees, to buy and sell property. The Director shall report regularly to the Managing Committee on academic matters, and to the Trustees on legal, financial, and administrative matters. In the case of incapacity of the Director, the Executive Committee of the Managing Committee shall appoint an Acting Director to serve until such time as the Director can resume his/her duties or until a successor has been approved. When absent from Athens, the Director shall make provisions for proper administration of the School.

3. The Mellon Professor of Classical Studies shall have general responsibility for the academic program of the School, under the direction of and in consultation with the Director of the School, including leading fall trips, conducting the winter session on Athens and Attica, advising students, coordinating the teaching contributions of others, and pursuing scholarly research and publications.

4. The Assistant Director shall render such assistance as the Director may require in the conduct of work and the activities of the School.

5. The Director of the Gennadius Library shall have charge of the Library and administer it in accordance with the policies of the Managing Committee and the Trustees of the School, with the advice of the Overseers of the Gennadius Library, and, in respect of the original gift of John Gennadius, in accordance with the Deed of Gift.

6. The Officers of the School in Athens shall normally reside in Greece throughout the year, unless on annual or special leave, or in attendance at meetings approved by the Director. Absence for other reasons and for limited periods may be permitted, also with the approval of the Director, provided that the duties

of the Officer in question may be properly carried out by another person during such absence. The Director may arrange with the members of the staff the period of vacations of each, and in such a way that there shall be at least one responsible member of the staff present at all times in charge of the School.

7. All Officers in Greece shall report through the Director of the School to the Managing Committee.

#### IV. The School Year

1. The School year shall, at the discretion of the Director, normally run from early to mid September through May.

2. There shall also be Summer Sessions of such duration and under such direction as may be determined by the Managing Committee upon the advice of the Committee on the Summer Sessions.

3. Every other year there shall also be a Medieval Greek Summer Session of such duration and under such direction as may be determined by the Managing Committee upon the advice of the Gennadius Programs Committee and the Director of the Gennadius Library.

#### V. Meetings

In accordance with the requirement of the Hellenic Ministry of Culture and Sports, there shall be one official "Open Meeting" of the School annually for the public presentation of the activities of the School.

#### VI. Membership

1. Application for Regular Membership in the School shall be made to the Chair of the Committee on Admissions and Fellowships. The application shall be accompanied by satisfactory evidence (transcripts of record, letters of recommendation and a qualifying examination) that the applicant is qualified to pursue studies at the School. Applications must be made before January 15.

2. Applicants for Regular Membership shall be students desiring professional training pertinent to the mission of the School, who, at the time of entry into the School, shall not yet have completed work for the Ph.D. degree. They shall preferably have completed one or more years of graduate study before entering the School, but well qualified undergraduate seniors who shall hold the baccalaureate degree at the time of entry shall be considered for admission and for the fellowship competition. Regular Membership is open to citizens of the United States or Canada who are graduate students at a college or university in those countries, or to non-citizens enrolled in a graduate program at a cooperating institution. It is the policy of the School not to discriminate in awarding admission or fellowships on the basis of age, sex, sexual orientation, race, color, religion, national or ethnic origin, or disability.

3. Regular Members shall ordinarily reside in Athens, but may be granted permission by the Director to travel and study for a limited time elsewhere in Greece, in the Near East, or in Italy, and, under exceptional circumstances, to prosecute special studies in areas other than those just named, provided that such studies are supplementary to work already begun in Greece. Every Member shall be expected to pursue some definite program of study, approved by the Director, with options outlined annually by the Director of the School and by the Mellon Professor. They shall be required to participate in the program of study and to take part in the regular School trips, unless excused by the Director for good reason. Every Member shall complete the end-of-the-year survey and shall attend a final exit meeting with the Mellon

Professor and Director in order to discuss their activities as a member. Requirements of tenure and completion of membership are rigorously supervised.

4. Application for Student Associate Membership for the entire academic year in the School shall be made as in Section 1 above. Students already in residence abroad shall apply to the Director; supporting material shall include a *curriculum vitae*, a statement of the project to be pursued, and three letters of recommendation. An applicant for Student Associate Membership shall be a graduate student in a field relevant to the mission of the School, with a minimum of two years of graduate work, or a graduate student in Classical Studies, who, having passed his/her qualifying examinations for the Ph.D., but not yet completed his/her thesis, does not intend to follow the Regular Program of the School; or one who has completed the Regular Program. Student Associate Members shall have full library privileges, but shall be able to participate in School trips, housing, course work, and special lectures only if space permits—such permission to be determined by the Director of the School.

5. Application for Senior Associate Membership in the School for the entire academic year shall be made to the Director; supporting material shall normally include a *curriculum vitae*, a statement of the project to be pursued, and two letters of recommendation. An applicant for Senior Associate Membership shall be a scholar with research interests in accordance with the broad purposes of the School. Senior Associate Membership may be granted, at the discretion of the Director, to former members of the School who are in Greece for the prosecution of their own studies. Members of the Managing Committee who are in Greece shall ordinarily be granted Senior Associate Membership after application to the Director.

6. Students and scholars wishing to make use of the facilities of the School for short periods of time may apply to the Director for Visiting Associate Membership status; supporting material shall normally include a *curriculum vitae* and a statement of the project to be pursued. Visiting Associate Members, either Student or Senior, shall have the same privileges as other associate members during the period of their stay in Greece.

7. All members who make use of the facilities of the School in Greece shall be assessed monthly fees on a uniform basis. Fees for Regular Members, Student Associate Members, and Senior Associate Members for the academic year shall be an amount as the Managing Committee, from time to time, may determine. Alumni, students, and members of the faculty of cooperating institutions shall pay half this amount.

8. School fees are incorporated into the costs for the Summer Sessions and the Medieval Greek Summer Session at the Gennadius Library, and participants are not assessed an additional fee.

9. Members of the Summer Sessions and the Medieval Greek Summer Session at the Gennadius Library shall pay such program costs as the Managing Committee may from time to time determine.

## VII. Fellowships

1. Each year the Managing Committee, upon nomination by the Personnel Committee and recommendation by the Executive Committee, shall appoint one or more Whitehead Distinguished Scholars; these shall normally be appointed from the membership of the Managing Committee, but may occasionally be selected from other faculty of cooperating institutions. These appointments offer an opportunity for the holder of each to pursue his/her own studies, and, by his/her presence in Athens, to provide example and stimulus to the work of the members of the School. In addition, each Whitehead Distinguished Scholar shall work closely with Regular and Student Associate members of the School during the winter term (late November to late March) on the subject of their expertise. Interested and eligible persons shall apply in the fall of each year for the following year. The Executive Committee shall be guided in making recommendations by consideration of educational and scholarly opportunities, both

in archaeological and non-archaeological (including post-classical) fields; the Director of the School and the Mellon Professor shall ordinarily be consulted on these appointments.

2. Candidacy for the first year School fellowships shall be limited to those qualified to apply for Regular Membership. Every candidate shall complete the application requirements for consideration by the Committee on Admissions and Fellowships not later than January 15, but, for sufficient reason, the Chair is authorized to accept applications at a later date. Every candidate shall cause to be sent, not later than January 15, letters of recommendation and transcripts of his/her record to the Chair of the Committee on Admissions and Fellowships.

Every candidate shall take the fellowship examinations, consisting of three tests, which are held each year early in February at places convenient to the candidates. The fellowship examinations are proctored under arrangement by the Committee on Admissions and Fellowships. The candidate shall be examined for proficiency in:

- (1) Ancient Greek History
- (2) Translation of Ancient Greek Poetry and Prose
- (3) Either Greek Art and Archaeology with the subjects to be defined by the committee as the field evolves or Ancient Greek Literature.

The fellowships shall be awarded on the basis of the transcripts of record, letters of recommendation, and the candidates' standing in the examinations. The Managing Committee may withhold an award if no candidate is eligible or none attains the desired standard of achievement. Every first year fellow enrolled as a Regular Member of the School shall comply with all the requirements specified in Article VI, Section 3.

3. Advanced fellowships shall not be awarded on the basis of examinations, but shall be awarded on merit, on the nomination of the Director or of the Committee on Admissions and Fellowships, as appropriate to the fellowship program. The Wiener Laboratory Fellowships shall be awarded on the nomination of the Committee on the Wiener Laboratory. The fellowships for research at the Gennadius Library shall be awarded on the recommendation of the Gennadius Programs Committee. Certain other advanced fellowships such as the NEH Fellowships and the Kress Publications Fellowships shall be awarded by special committees, formed under the direction of the Chair of the Managing Committee.

4. Visiting Student Members of the School and Visiting Senior Members who hold fellowships as specified in Article VII, Section 3 shall be considered Members of the School.

## VIII. Excavations and Research

1. Regular Members may take part in such excavation training sessions as may be offered by the School in the Spring term; all members shall be granted the privilege of applying to participate in excavations operated or sponsored by the School. All work of excavation or investigation related thereto, done by any member during his/her membership with the School, shall be regarded as done for the School and by the School and shall be under the supervision and control of the Director, since the Director of the School and the School bear responsibility for all archaeological research by members of the School.

All proposals for excavation and survey work in Greece, including *synergasies*, shall be discussed first with the Director of the School. All such proposals then shall be sent to the Chair of the Excavation and Survey Committee of the School's Managing Committee. The School shall assist with permits for research at sites and in museums. The Director, after consultation with the Committee on Excavation and Survey, shall advise the applicant on the suitability of an excavation or survey project and on the most effective means for its realization. Should an institution or an individual initiate a project without the

advice and agreement of the School, the Director is authorized to inform the Greek Archaeological Service that the School accepts no responsibility for the project in question, to deny to such institution or scholar services and resources which might support the project, and to institute whatever further sanctions may be determined by the Executive Committee.

For the composition and the duties of the Committee on Excavation and Survey, see Article II, Section 13.

2. Affiliated projects holding one of the School's excavation/survey permits shall be assessed an Excavation and Survey Project Affiliation Fee, charged to the project director. The benefits accrued by payment of this fee shall include the following: when needed, the services of the School's administrative staff; access to the facilities of the School by graduate students and professional members of the project for the duration of the field season; museum passes for graduate students and professional members of the project; translation of the annual report into Greek for submission to *Archaiologikon Deltion*.

In the case of study/research teams (those who do not hold one of the School's allotted permits and so are not actively engaged in excavation or survey), all graduate student and professional members shall be considered to hold the status of Associate Members of the School for the duration of their field season and shall therefore be liable for payment of membership fees, of which half will be waived for participants in projects sponsored by a cooperating institution, except that the aggregate of fees assessed on one team project in one season shall not exceed a sum defined by the Managing Committee. Project directors shall be responsible for the payment of fees on behalf of their team members. Team members who concurrently are already Associate Members of the School shall not be liable for double payment.

## IX. Publications

1. No communication, even of an informal nature, relating to such of the School's scholarly activities as have not been published shall be made by any member of the School to the public press unless it has been approved and its publication authorized by the Director of the School.

2. All scholarly work submitted by members of the School may become eligible for official publication by the School if approved by the Committee on Publications (monographs and *Hesperia* supplements) or by the editor of *Hesperia* (journal articles). Submissions shall be subject to peer review and shall be in compliance with the School's Statement on Ethics (Article X).

3. The School maintains a legal and ethical interest in the quality and timely publication of the results of excavations and surveys carried out under its auspices. The School has the right of first refusal for the primary publication of all data recovered under a School permit, including sponsored projects such as the Agora and Corinth excavations, and affiliated projects undertaken by member institutions. The publication of cooperative projects (*synergasies*) with the Hellenic Ministry of Culture and Sports shall necessarily result from negotiation between the School and the Ministry. Although projects shall normally submit the primary publication of data (e.g., catalogues of objects, reports on stratigraphy, discussion of survey sites and finds) to the School, it is also hoped that they shall propose more synthetic studies for consideration by the School. Such studies may be published in venues not directly connected with the School. In any case of uncertainty about the proper venue for the publication of primary data from a School project, the Director of Record of the project shall confer with the Director of the School and the Chair of the Committee on Publications, who shall together decide whether or not a proposed publication shall be submitted to the Committee on Publications. If they decide that the publication shall not be submitted to the Committee or if, after consideration, the Committee decides not to proceed with the publication, the Director of Record is free to seek publication in another appropriate venue. Authors of material resulting from School projects have the right to expect reasonably timely publication of studies submitted to the Committee on Publications. An author who believes that there is undue delay in

publication may lodge a request to publish elsewhere with the Director of the School, who shall consult the Chair of the Committee on Publications before making a decision. For all projects, including *synergasies*, the permission of a project's director of record is required for the publication in any venue of any material/data recovered by the project. Directors of all projects shall, by October 15 of each year, submit to the Director of the School and the Chairs of the Excavation and Survey Committee and the Committee on Publications a report on the status of publication of the results of the project (including authors, topics/working titles, and anticipated dates of submission and venues of future publications).

4. As the flagship journal of the School, *Hesperia* shall serve as a forum for publishing the work of the School while striving to reflect the full breadth of disciplinary approaches taken to the study of the Greek world. The "work of the School" encompasses research by members of the School community and also includes articles by any scholar who has been assigned the official publication of material from a field project sponsored by, or affiliated with, the School. Other articles on topics relevant to the School's mission are also welcome, although priority in scheduling shall be given to field reports on School projects.

5. Assignment for publication of material found in sponsored or affiliated excavations shall be the responsibility of the directors of record for a project.

#### X. Statement on Ethics

The American School of Classical Studies endorses the Code of Ethics of the Archaeological Institute of America. Members and Officers of the School shall do whatever is in their power to ensure that archaeological projects in which they are involved are conducted according to the highest standards, must not trade in, authenticate, or initially publish antiquities that have been illegally excavated, and shall inform appropriate authorities of any threats to archaeological sites and of any illegal import and export of antiquities which come to their attention.

#### XI. Misconduct Policy

The American School of Classical Studies adopted a Misconduct Policy on May 8, 2004. The School expects its members to abide by the highest standards of scholarly conduct and accepts responsibility for investigating allegations of misconduct against its staff; scholars whose research was conducted with funds from the School; or scholars undertaking archaeological excavation or survey, research, or publication of archaeological and archival primary source materials in the care of the School, including the Blegen and Gennadius Libraries, the Excavations of the Athenian Agora, and the Excavations of Ancient Corinth. Allegations of misconduct made against scholars whose research was conducted at the School with funds from federal or foundation grants such as the National Endowment for the Humanities, the National Science Foundation, the Mellon Foundation, the Kress Foundation, or others shall be reported to the relevant body and adjudicated in accordance with the policy of that funding agency or institution.

#### XII. Free Speech

Consistent with traditions of open and free discussion in an academic community, all members of the School community (Staff, Managing Committee Members, Trustees, and Gennadeion Overseers) should be able (subject to any applicable laws or provisions of the School's Personnel Policies) to discuss any matter with one another.

### XIII. Amendments

These regulations may be changed by a majority vote of a quorum of cooperating institutions as a matter of substance in conformity with the procedures set forth in Article II, Section 2.